



View/Revise Club Officer List District 40

After logging into Club Central, under “Club Administration” click “Club Officer Assignment.”

Club Administration

Club Officer Assignment Review, update and assign club officers	Club Demographics Review and update your club's mailing address, officer terms and club preferences
Club Financials Review club receipts and statements	Distinguished Performance Report Review your club's Distinguished Performance Report
Club Achievements Review and print club awards and achievements	Eligibility Assistant Verify member eligibility for speech contests and proxy assignments
Club Contact and Meeting Information Review and update club contact information, meeting schedule and location	Addendum of Standard Club Options Review, update and print Addendum of Standard Club Options
Administrative Reports View and print reports on current and historical club information	

Verify that you are selecting the correct term. Select the members who have been elected in their corresponding position from the drop-down list.

CLUB OFFICER ASSIGNMENT

Current: Jul 1, 2018 - Jun 30, 2019 Print

President	Term Start Date	Term End Date
	7/1/2018	6/30/2019
Vice President Education	Term Start Date	Term End Date
	7/1/2018	6/30/2019
Vice President Membership	Term Start Date	Term End Date
	7/1/2018	6/30/2019
Vice President Public Relations	Term Start Date	Term End Date
	7/1/2018	6/30/2019
Secretary	Term Start Date	Term End Date
	7/1/2018	6/30/2019

Click “Save.”