



# Revise Club Mailing Address District 40

Once logged into Club Central, under “Club Administration,” choose “Club Demographics.”

## Club Administration

|  |   |
|--|---|
| <b>Club Officer Assignment</b><br>Review, update and assign club officers  | <b>Club Demographics</b><br>Review and update your club's mailing address, officer terms and club preferences |
| <b>Club Financials</b><br>Review club receipts and statements  | <b>Distinguished Performance Report</b><br>Review your club's Distinguished Performance Report                |
| <b>Club Achievements</b><br>Review and print club awards and achievements  | <b>Eligibility Assistant</b><br>Verify member eligibility for speech contests and proxy assignments           |
| <b>Club Contact and Meeting Information</b><br>Review and update club contact information, meeting schedule and location | <b>Addendum of Standard Club Options</b><br>Review, update and print Addendum of Standard Club Options        |
| <b>Administrative Reports</b><br>View and print reports on current and historical club information                       |   |

Revise the information and SUBMIT.

## CLUB DEMOGRAPHICS

|   |   |
|---|---|
| Club Name: ⓘ<br><input type="text"/>          | Officer Term: ⓘ<br><input type="text"/>   |
| Club Type ⓘ<br><input type="text"/>           | Membership Composition ⓘ<br><input type="text"/>  |
| Club Manual Language*<br><input type="text"/> | Club's Corporate Sponsor<br><input type="text"/>  |
| Charter Date: <input type="text"/>            | Federal EIN: <input type="text"/>   |
|   | State Tax ID: <input type="text"/>  |
|   | Online Attendance Accepted? ⓘ <input type="radio"/> Yes <input checked="" type="radio"/> No |
|   | Advanced Club ⓘ <input type="radio"/> Yes <input checked="" type="radio"/> No               |

## Mailing Address

Same as President's mailing address ☐

|  |
|--|
| Country*<br><input type="text"/>             |
| Attn Line<br><input type="text"/>            |
| Company / In Care Of<br><input type="text"/> |
| Address 1*<br><input type="text"/>           |
| Address 2<br><input type="text"/>            |
| City*<br><input type="text"/>                |
| State*<br><input type="text"/>               |
| ZIP/Postal Code*<br><input type="text"/>     |

Mailing Address Preview

Submit